

**On company's letterhead**

Date:

To  
 The Membership Department  
 Multi Commodity Exchange of India Ltd  
 Exchange Square, CTS No-255,  
 Suren Road, Chakala, Andheri (East),  
 Mumbai - 400 093

**Sub:** Application for surrender of TCL /Airtel /BSNL MPLS leased circuit.

This has reference to the MPLS leased circuit which is installed in our premises for MCX trading. We want to surrender this MPLS leased circuit. The details of the same are mentioned below.

Name of Trading Member	
Member ID	
Current Address	
City	
Pin Code	
Circuit ID	
IP Address	
Contact person name	
Contact Number (Landline)	
Contact Number (Cell Phone)	
Fax number	
e-mail ID	

Further you are requested to remove mapping of the following USER IDs from the said leased line. (Provide only the user ids below):

- a)
- b)

We hereby agree and bind ourselves to be responsible for all acts, quotations and transactions done, trades made, or affected by these user(s) on the Trading System.

We will be responsible to Exchange for clearing any dues for these user(s). We request you to do the needful and acknowledge.

For any further communication in this regard, please contact Mr/Ms/Mrs. \_\_\_\_\_(name of the contact person) on \_\_\_\_\_(contact numbers) or e-mail at \_\_\_\_\_.

Thanking you.

Yours faithfully

\_\_\_\_\_  
 (Name and signature of the authorized signatory)

Rubber Stamp

• If the application is running more than one page, please sign each page of the application